



Proposal

Local Government Division

Pilot Upload Data & Images Document Pro

Presented to:

Tonya Ritchie

Lamb County Clerk

Lamb County

100 6th Drive, Room 103

Littlefield, Texas 79339

806-485-0058

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Proposal date:

July 1, 2021

Submitted by:

Christine Jandreau

Account Representative

A&T Division - Eagle

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Investment Summary

Tonya Ritchie
Lamb County
July 1, 2021



Cost Breakdown

Proposal Valid for 120 days

Professional Services	Cost
Pilot Upload - Document Pro	2,500
	<u>2,500</u>
Project Total	<u>2,500</u>

Remote Services Only

Please see page 4 for payment terms

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Client Approval: _____

Date: _____

Print Name: _____

PO#: _____

Services Breakdown

Services

Document Pro

Pilot Image Upload for Document Pro

Tyler will upload images and data, as provided in a format that meets Tyler's data and imaging requirements for Document Pro. Images and data must be provided on an external hard drive that is attached by USB cable to the application server with Tyler having full administrative rights to application server, database server and tape backup unit.

All sample images must be in Lamb County's possession prior to any upload services being scheduled. Kofile is project vendor. Images and data for OPR books 464 - 579. Sample will be from OPR books 578 and 579.

Scope of Work - Pilot Upload

2,500

- 1) Kofile will provide a sample of document images and indexing listed above in Tyler's pre-determined format for pilot upload.
- 2) Implementation Consultant will upload the assortment of the images/data into Document Pro for review by Lamb County.
- 3) County will review upload and validate images and data are correct and quality is as
- 4) County to verify current database has sufficient hard drive space to accommodate the images to be stored, and increase available space if needed.

Tyler will verify the images are in the correct format, but is not responsible for verifying the validity of the data.

Charges are for one - one time upload only (Pilot), and are a fixed fee. Additional charge will apply for the Bulk upload, and quoted under separate cover. Additional charges would apply for each additional upload, on a time and materials basis, and terms that designate a need for an additional upload include vendor error in format, or client error in review of images to ensure quality. If excessive time for upload is required due to large file size, or excessive interaction with client vendor, additional charges could apply on a time and materials basis.

Document Pro Suite Total

2,500

Existing Client Terms

Tonya Ritchie
Lamb County
August 16, 2019



Existing Client Terms

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

License fees for Tyler and third party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available for download by the Client;

Fees for hardware are invoiced upon delivery;

Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;

Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

Implementation and other professional services fees shall be invoiced as delivered.

Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.

Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.

Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.

If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.

Expenses associated with onsite services are invoiced as incurred.
